

## Augmentation

Agenda items for 28<sup>th</sup> meeting of the Finance Committee to be held on  
07.11.2014 at 11.00 a.m. at IIT, Delhi.

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# LIST OF MEMBERS OF FINANCE COMMITTEE

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, <b>CHANDIGARH</b>	Chairman
2.	Shri Yogendra Tripathi, IAS Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, <b>NEW DELHI - 110 115</b>	Member
3.	Shri Shashi Prakash Goyal, IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, <b>NEW DELHI - 110 115</b>	Member
4.	Dr. N. Sathyamurthy Director, Indian Institute of Science Education and Research, Sector 81, Post Office Manauli, SAS Nagar, <b>MOHALI - 140 306</b>	Member
5.	Dr. M.P. Poonia Director, National Institute of Technical Teachers' Training & Research, Sector 26, <b>CHANDIGARH - 160 019</b>	Member - Secretary

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH,  
CHANDIGARH**

**AGENDA FOR THE 28<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE  
TO BE HELD ON 07.11.2014 AT 11 AM AT IIT, DELHI**

**ITEM NO. F. 28.1      TO CONFIRM THE MINUTES OF 27<sup>th</sup> MEETING OF FINANCE COMMITTEE  
HELD ON 02.06.2014**

The minutes of the 27<sup>th</sup> meeting of the Finance Committee of the Institute, held on 02.06.2014, were circulated amongst all its members vide institute letter No. NITTTR/Board/30<sup>th</sup>- Minutes/7694 – 7709 dated 09.06.2014 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure - I** (page Nos.1 to 5). Since no comments have been received from any member, the same may be confirmed as recorded.

**ITEM NO.F.28.2      TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 27<sup>th</sup>  
MEETING OF THE FINANCE COMMITTEE HELD ON 02.06.2014**

S.No.	Item	Action Taken
F. 27.1	TO CONFIRM THE MINUTES OF 26 <sup>th</sup> MEETING OF FINANCE COMMITTEE HELD ON 01.10.2013  The minutes were confirmed as recorded.	Noted
F.23.2.1	TO CONSIDER CREATION OF ENDOWMENT FUND OUT OF INTERNAL REVENUE OF THE INSTITUTE.  The Member Secretary informed the house that a committee has been constituted to frame guidelines for administering the utilization of Endowment Fund. Whenever the committee submits the report, the same will be placed before the Board of Governors for approval.	The meeting of the committee was held on 01.09.2014 and a copy of the recommendations is placed as <b>Annexure - II</b> at page Nos. 6 to 9 for approval.
F.26.3.6	TO CONSIDER GRADE PAY OF RS.4200/- TO ASSISTANTS IN NITTTR, CHANDIGARH AT PAR WITH CENTRAL GOVERNMENT *AUTONOMOUS ORGANIZATIONS ESTABLISHED UNDER	The entire case was sent to Ministry on 28.07.2014. The reply of the Ministry has been received vide letter No.9-17/2008-TS.IV dated 30.09.2014,



	<p><b>MHRD, GOVERNMENT OF INDIA</b></p> <p>The committee requested the ministry representatives to look into the matter at the earliest.</p>	
F.26.3.8	<p><b>TO CONSIDER PROPOSAL FOR CADRE REVIEW AND RE-STRUCTURING OF NON-TEACHING STAFF OF NITTTR, CHANDIGARH</b></p> <p>The committee requested the ministry representatives to look into the matter at the earliest.</p>	<p>The last reminder was sent vide letter No.NITTTR/Admn/RA/15296 dated 28.07.2014 and the reply from Ministry is awaited.</p>
F.27.3.1	<p><b>TO CONSIDER PAYMENT OF SITTING FEE @ Rs.3000/- PER MEETING BESIDES PAYMENT OF TA/DA TO THE MEMBERS OF ACADEMIC COUNCIL, FINANCE COMMITTEE, BOARD OF GOVERNORS, NITTTR CHANDIGARH SOCIETY AND SELECTION COMMITTEE FOR ATTENDING INSTITUTE MEETINGS</b></p> <p>The Finance committee recommended to the Board of Governors to approve the proposal of the institute regarding enhancement of sitting fee / honorarium to Rs.3000/- per sitting to the Chairman and members of the board, NITTTR Chandigarh Society, Academic Council, Finance Committee and Selection committee as per the provision in other NITTTRs.</p>	Noted
F.27.3.2	<p><b>TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE</b></p> <p>The Finance committee recommended to the Board of Governors that the items spanning more than ten years and those spanning less than ten years but costing less than Rs.10000/- be declared as obsolete or unserviceable. However, for items spanning less than ten years and costing more than Rs. 10,000/- a separate committee may examine these cases before submitting the same for the approval of Board of Governors.</p>	<p>The Director has constituted a committee to examine the case. The recommendation of the committee will be put up at the time of meeting.</p>

F.27.3.3	<p><b>TO CONSIDER THE ENHANCEMENT OF THE LEGAL FEE OF THE INSTITUTE COUNSELS</b></p> <p>Finance Committee after detailed deliberations advised the institute to adopt the rates for legal fee as under:</p> <ul style="list-style-type: none"> <li>• High Court Cases Rs, 14,000/- plus Rs.1,000/- as clerkage and contingent expenses.</li> <li>• District Court Cases: Rs. 7,000/- plus Rs. 500/- as clerkage and contingent expenses</li> </ul> <p>The committee recommended these rates to the Board of Governors for approval.</p>	Noted
F.27.3.4	<p><b>TO CONSIDER ENHANCEMENT OF MONTHLY REMUNERATION OF DR PAWAN KUMAR KANSAL, INSTITUTE PART-TIME MEDICAL OFFICER AND APPOINTMENT OF ADDITIONAL PART-TIME MEDICAL DOCTOR IN THE GIRLS HOSTELS</b></p> <p>The Finance Committee recommended the enhancement of monthly remuneration to Dr. Pawan Kumar Kansal from Rs, 15,000/- to Rs. 20,000/- and for part Time Dispensary Attendant, from Rs.3,000/- to Rs.4,000/- per month for approval of the Board of Governors. He should stay for 2 hours instead of 1½ hours.</p>	Noted
F.27.3.5	<p><b>TO CONSIDER THE CASE OF SHRI PRITAMSINGH, DRAFTSMAN FOR GRANT OF PAY SCALE OF RS.5000-150-8000 INSTEAD OF PAY SCALE OF RS.5500-175-9000 WITH EFFECT FROM 01.01.1996</b></p> <p>The Finance Committee did not agree to the proposal of the institute</p>	Noted
F.27.3.6	<p><b>TO CONSIDER MERGER OF THE POST OF PROOF READER WITH THAT OF ASSISTANT INSTEAD OF UPPER DIVISION CLERK IN THE PAY SCALE OF RS.4500-125-7000</b></p>	<p>The case merger of Post of Proof Reader has been sent to MHRD for approval vide Institute letter No.NITTTTR / Admn / E-III / PFSS / 16490 dated 04.08.2014. The last reminder sent on 10.10.2014. Reply is still awaited.</p>

	While agreeing with the proposal of the institute, the Finance Committee after detailed deliberations advised the institute to make out a case incorporating the recommendations of the Staff Restructuring Committee and send the same to MHRD, Govt. of India, for approval.	
F.27.3.7	<p><b>TO CONSIDER AND APPROVE THE REQUIREMENT OF AC STAFF BUS AND CAR AGAINST OLD AMBASSADOR AS WELL AS ESTEEM CAR</b></p> <p>The Finance Committee suggested the institute to condemn the old cars (2 Nos.) as per the prescribed procedure and thereafter, apply to the Ministry for approval, for purchase of new vehicles as replacement.</p>	The condemnation of old staff car (2 Nos.) of the institute for purchase of new vehicle as replacement has been initiated.
F.27.3.8	<p><b>TO CONSIDER AND APPROVE THE SCHEME FOR MEDICAL FACILITIES TO THE RETIREES OF NITTTR CHANDIGARH</b></p> <p>The Finance Committee advised the institute to gather information from other NITTTRs. Based on the information, prepare a proposal and place the same before newly constituted NITTTR Council for its approval.</p>	As directed by the Finance Committee the institute has requested to NITTTRs Chennai, Kolkatta and Bhopal to provide the information. Reply is still awaited.
F.27.3.9	<p><b>TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NONRECURRING) CAPITAL, PLAN (RECURRING) GENERAL AND NON-PLAN (RECURRING) SCHEMES AT THE END OF FINANCIAL YEAR 2013-14 I.E. AT THE END OF MARCH, 2014</b></p> <p>The Finance Committee considered the status of expenditure for the Financial Year 2013-14 under various schemes and recommended the same to the Board of Governors for approval.</p>	Noted



## ITEMS F.28.3

## ITEMS FOR CONSIDERATION

ITEM NO.F.28.3.1

TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (NON RECURRING) – CREATION OF CAPITAL ASSETS, PLAN (GENERAL) – RECURRING, AND NON-PLAN (RECURRING) SCHEME AT THE END OF 2<sup>ND</sup> QUARTER i.e. 30.09.2014

The status of Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of 2<sup>nd</sup> quarter i.e. 30.9.2014 of the financial year 2014-15 is as under:

(Rupees in lakh)

Scheme	Opening Balance as on 1.4.2014	Grant Received from GOI, MHRD	Internal income generated (IRG)	Total fund available (I+II=III)	Expenditure upto 30.09.2014	Balance
	I	II	III			
Plan Non Recurring Creation of Capital assets	0.15	289.52	---	289.67	245.10	44.57
Plan (General) Recurring	16.93	136.44	IRG Loans & Advances =0.35	153.72	192.87	(-)39.15
Non Plan (Recurring)	27.52	569.38	IRG Loans & Advances =4.30	565.20	894.45	(-) 293.25
Internal Revenue (IRG)	991.51*	-	253.44	253.44	218.88	Against IRG= 34.56 991.51 Total IRG=1026.07

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL



**ITEM NO.F.28.3.2 TO CONSIDER REVISED BUDGET ESTIMATE OF THE INSTITUTE FOR 2014-15 AND BUDGET ESTIMATES FOR THE YEAR 2015-16**

The Revised Budget Estimates of the institute for the financial year 2014-15 and Budget Estimates for the year 2015-16, are attached in a separate booklet as **Annexure - III**. A summary of these estimates is as under:-

(Rupees in lakh)

	Scheme	Original estimates	Now recommended	
		BE for 2014-15	RBE for 2014-15	BE for 2015-16
A	Non-Plan ( Recurring)	2438.34	2537.99	3139.94
	Less estimated receipt	(-) 392.30	(-) 411.50	(-) 442.80
	<b>Net Non-Plan</b>	<b>2046.04</b>	<b>2126.49</b>	<b>2697.14</b>
B (i)	Plan-(General)-Recurring	359.97	368.82	441.23
(ii)	Plan-(Non-Recurring)-Capital	1057.53	1724.00	1990.50
	Total Plan	1417.50	2092.82	2431.73
	Less estimated income	(-) 3.30	(-) 3.00	(-) 3.30
	<b>Net Plan</b>	<b>1414.20</b>	<b>2089.82</b>	<b>2428.43</b>

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS

**ITEM NO.F.28.3.3 TO CONSIDER THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2013-14**

The Annual Accounts of the institute for the year 2013-14 were audited by the Principal Director of Audit (Central) Chandigarh from 01.07.2014 to 14.07.2014. The Audit Certificate is still awaited from the Audit Office, though, the institute is pursuing for the same regularly. In case this certificate is received by the time of the meeting, the same will be placed before the Finance Committee for consideration and suitable recommendations to the Board of Governors. However, a copy of the annual accounts which were submitted to the audit office, is attached as Annexure – IV in the Annual Report at page nos.62 to 103 in the Annual Report of the institute for the year 2013-14. The audit certificate will be incorporated in the Annual Report of the institute for the year 2013-14, before its submission to the Ministry.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS

**ITEM NO.F.28.3.4****TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2013-14**

The institute accounts for the year 2013-14 were audited by the Principal Director of Audit (Central) Chandigarh from 01.07.2014 to 14.07.2014. The Audit and Inspection Report was issued by the Audit Office vide their letter No.PDA(C)Lakha Pariksha/U.T. CE(V) 2013-14/227 dated nil. The report does not point out any serious irregularity in the institute accounts. Reply to the Audit & Inspection report, in annotated form, has already been sent to the Audit Office vide institute letter No.NITTTR/Accounts/B&ITA/22881 dated 30.09.2014, a copy of which is attached as **Annexure – IV** at page Nos.10 to 32, for consideration of the Finance Committee and making suitable recommendations to the Board of Governors for approval. Replies furnished by the institute have been consider by the Audit office and have intimated vide letter No.PDA(c)UT/vetting/2013-14/302 dated nil that the status may be shown at the time of next audit.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS.

**ITEM NO.F.28.3.5****TO CONSIDER AND RECOMMEND STATUTORY AUDIT REPORT FOR THE FINANCIAL YEAR 2013-14 OF TEQIP-II PROJECT**

This Institute is covered under World Bank assisted Project "Technical Education Quality Improvement Programme (TEQIP-II)". One of the mandates, as per the guidelines mentioned in the Project Financial Management Manual (FMM), is to conduct the statutory audit of its accounts from a certified Chartered Accountant Firm.

The work of Statutory Audit of the accounts of TEQIP-II, for the financial year 2013-14 was awarded to M/s GSA & Associates "Chartered Accountants", New Delhi. The quotations were invited from various Chartered Accountants firms, the party M/s GSA & Associates quoted the lowest rate. Hence statutory audit was awarded to this firm vide our letter no. NITTTR/TEQIP/09 dated 16.07.2014. The audit was carried out as per the established standards/practices laid down by the Institute of Chartered Accountants of India and in accordance with the project guidelines.

The report did not point out any serious observation/findings. However, Audit suggested to open separate bank account for TEQIP-II funds. In compliance to this audit observation, separate bank account for TEQIP-II has been opened with Oriental Bank of Commerce, Sector-26, Chandigarh.

Copy of Statutory Audit Report for the F.Y. 2013-14 is enclosure as **Annexure – V** at page Nos.33 to 5

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND THE REPORT TO THE BOARD OF GOVERNORS FOR APPROVAL.

**ITEM NO.F.28.3.6 TO CONSIDER AND APPROVE THE EXPENDITURE AGAINST GRANT RECEIVED UNDER TEQIP-II PROJECT IN PLAN SCHEME**

Technical Education Quality Improvement Programme-Phase-II (TEQIP-II), a World Bank assisted Project, aims at scaling up and supporting ongoing efforts of the Government of India (GOI) in improving quality of technical education and enhance existing capabilities of the selected institutions. The project implemented as a plan scheme by GOI. The Ministry of Human Resource Development allocated ₹ 10 crore to this Institute of which ₹ 1.0 crore were released during the financial year 2013-14; for the project's component-1 viz Improving quality of education in selected institutions and sub component 1.1- Strengthening Institutions to Improve Learning Outcomes and Employability Graduates. Out of ₹ 1.0 crore received, ₹ 72.99 lakhs have been utilized during the financial year 2013-14 and another ₹ 31.91 lakhs in 2014-15 (up to 30th September 2014) as indicated below:

Amount ( ₹ in Lakhs)				
Details	Grant Received	Expenditure Incurred	Closing Balance	Remarks
MHRD letter no.F.No.16-6/2013-TS.VII dated 25-03-13	100.00	-	-	
Expenditure incurred during Financial Year 2013-14		72.99	27.01	
Expenditure incurred during Financial Year 2014-15 (up to 30-09-14)		31.91	-(4.90)	DEFICIT
<b>Total</b>	<b>100.00</b>	<b>104.90</b>		

THE FINANCE COMMITTEE MAY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL



**ITEM NO.F.28.3.7 TO CONSIDER AND APPROVE BUDGET ESTIMATES FOR THE PROJECT TEQIP-II FOR THE YEAR 2014-15.**

Technical Education Quality Improvement Programme-Phase-II (TEQIP-II), a World Bank assisted Project, aims at scaling up and supporting ongoing efforts of the Government of India (GOI) in improving quality of technical education and enhance existing capabilities of the selected institutions. The project is implemented as a plan scheme by GOI. The Ministry of Human Resource Development allocated ₹ 10 crore to this Institute of which ₹ 1.0 crore were released during the financial year 2013-14; for the project's component 1 viz Improving quality of education in selected institutions under sub component 1.1- Strengthening Institutions to Improve Learning Outcomes and Employability of Graduates. Out of ₹ 1.0 crore received, ₹ 72.99 lakhs have been utilized during the financial year 2013-14. For the financial year 2014-15, budget estimates of ₹ 4.89 crores are proposed for the following activities of the project:

Sr. No.	Activity	Budget Estimate ₹ (In Lakhs)
1	Procurement of Goods (Equipment, Furniture, etc.)	318.99
2	Teaching and Research Assistantship	45.60
3	Enhancement of Research & Development and Consultancy Activities.	10.00
4	Faculty & Staff Development	30.00
5	Enhanced Industry Institute Interaction	20.00
6	Institutional Management Capacity Enhancement	10.00
7	Institutional Reforms	15.00
8	Academic support for weak students	12.00
9	Incremental operating cost	27.80
<b>Total Budget Estimate for the Financial Year 2014-15</b>		<b>489.39</b>

FINANCE COMMITTEE MAY CONSIDER THE BUDGET PROPOSAL FOR TEQIP-II PROJECT AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL.



**ITEM NO. F.28.3.8 TO CONSIDER AND APPROVE THE LADY DOCTOR FOR GIRLS HOSTELS**

The institute has 150 girls students inclusive of Ph. D students, ME regular and modular, STC participants, students trainees, project associates staying in the institute hostels. Many times, the institute faces medical emergencies, during night and holidays. There is no service of the part time Lady Doctor available in the institute to take care of these medical emergencies.

Looking into the emergency requirements, it is proposed that there is a need of part time Lady Doctor who will visit daily for 1-2 hours in the evening. Monthly consolidated fee including conveyance charges i.e.Rs.20,000/- will be paid. The expenditure will be met from Medical Fee charge from ME students (regular and modular) and rest can be supplemented by institute grants.

FINANCE COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL AND RECOMMEND THE SAME TO BOARD OF GOVERNORS FOR APPROVAL

**ITEM NO. F.28.3.9 CONDUCT OF PROGRAMME FOR THE FACULTY OF THE TECHNICAL INSTITUTION FOR THE STATE OF RAJASTHAN AT MNIT, JAIPUR**

NITTTR, Chandigarh has signed a MOU with MNIT, Jaipur for undertaking collaborative projects and programmes for the benefit of both of the institutions. For enhancing the outreach of the programmes of NITTTR, Chandigarh, MNIT Jaipur will organise collaborative programmes for the faculty of the technical institutions in the state of Rajasthan in the areas where NITTTR, Chandigarh does not have the expertise and facilities. Initially it has been planned to conduct total of 12 programmes, in the current financial year as well as in the next financial year. An expenditure of Rs.2 lacs per programme is expected in the conduct of one programme. The expenditure will be met out from the training funds of this Institute.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO THE BOARD OF GOVERNORS

**ITEM NO. F.28.3.10 TO CONSIDER AND APPROVE THE REVISION OF RENTAL CHARGES OF PG HOSTEL, MAIN HOSTEL AND GUEST HOUSE**

The rental charges of PG Hostel (PGH) and Main Hostel (MH) were revised on 25.2.2010. Keeping in view, the escalation in prices and increase in operational cost, the rates are recommended to be increased for the hostel and guest house. The proposed rates are as follows:

**A. Post Graduate Hostel (PGH) & Main Hostel (MH)**

S. No.	Category	Existing Rates Rs	Proposed Rates Rs.	Existing Rates Rs	Proposed Rates Rs
		PGH	PGH	MH	MH
1	ME /Ph.D Students	6000/- per semester 1200/- per month 75/- per day	7000/- per semester 1500/- per month 100/- per day	4500/- per semester 1000/-per month 50/- per day	5500/- per semester 1300/-per month; 75/- per day
2	STC / Workshop / Seminar/ Conference / any other activity (participants of paid programme)	75/- per day per person	100/- per day per person	30/- per day per person	50/- per day per person
3	(a) Govt. Official on official duty other than NITTR work (b) Consultancy Programs (c) Guests of ME/PhD Students	150/-per day per person 100/- for additional person	250/- per day per person and 150/- for additional person	100/- per day per person	150/- per day per person 75/- per day for additional person
4	ME/PhD. Students in hostel during thesis work	2000/- per month 75/- per day	2200/- per month and 100/- per day	1000/-per month 50/- per day	1100/- per month and 75/- per day
5.	Project Fellow / Associates	1000/- per month per person 700/- per month (Double) per person	1200/- per month per person and 800/- per month per person in case of double occupancy	700/- per month	900/- per month per person
6.	Any other visitor	300/- per day per person 150/- per day for additional person	400/- per day per person and 200/- per day for additional person	150/- per day per person	200/- per day per person 150/- per person per day for additional person
7.	Institute employees for their guests for 15 days in a calendar year	70/- per day per person and 30/- per day for additional person	100/- per day per person and 50/- per day for additional person	30/- per day and 20/- per day for additional person	50/- per day per person and 50/- per day for additional person
8.	STC participants with his/her spouse	300/- per day	400/ per day	100/- per day	150/- per day

**Note:** One person as a guest of any employee can stay only up to 15 days, beyond this period same guest shall not be entertained.

## B Guest House

S. No.	Particular	Existing Rates Rs.	Proposed Rates Rs.
1	Members of board of governors/finance committee, NITTTR Chandigarh Society, Academic Advisory Committee etc. / Expert invited for institute work / seminar & workshop / Official visit to attend meeting at NITTTR, Chandigarh	Free boarding & lodging	Free boarding & lodging
2.	Members of board of governors, finance committee, NITTTR Chandigarh Society, academic advisory committee and ex – BOG Members etc., and faculty of other NITTTRs on their personal visit	250/- per day	500 /- per day
3.	Guests of Chairman BOG, Guests of members of BOG	400/- per day	500 /- per day
4.	Institute employees and their Guests, for maximum of 15 days in a calendar year (January to December)	250/- per day	250/- per day
5.	Ex-employees and their wards	250/- per day	250/- per day
6.	Government Officials on official duty other than NITTTR work	500/- per day	1000 /- per day
7.	Any other visitor	700/- per day	1500 /- per day
8.	Dinning Hall of GH-1	1400/- per day	2000/- per day
9.	Dinning Hall (M P Hall )	-	1200/- per day

### Note.:

- Stay of any guest beyond 15 days is not permissible .
- Service charges includes @ Rs.400/- and @ Rs.200/- for Dinning Hall of Guest House 1 and Multipurpose Hall respectively.

FINANCE COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL AND RECOMMEND THE SAME TO BOARD OF GOVERNORS FOR APPROVAL



**ITEM NO. F.28.3.11 TO CONSIDER AND APPROVE THE HONORARIUM TO FACULTY / TECHNICAL PERSON FOR DISCHARGING HOSTEL DUTY**

There are two faculty/ technical persons for each of the Boys and Girls hostels who hold the charge of warden/co-warden. At present Rs. 1000/- per month are paid only to the first person. The structure of payment may kindly be revised as follows:

	Present	Proposed
<b>Men</b>	First person: Rs. 1000/- per month Second person: Nil	First person : Rs. 3000/- per month Second person: Rs. 1500/- per month
<b>Women</b>	First person: Rs. 1000/- per month Second person: Nil	First person : Rs. 3000/- per month Second person: Rs. 1500/- per month

FINANCE COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL AND RECOMMEND THE SAME TO BOARD OF GOVERNORS FOR APPROVAL

**ITEM NO. F.28.3.12 TO CONSIDER AND APPROVE THE CONSTRUCTION OF FACULTY HOUSES IN SECTOR 42 NITTTR CAMPUS**

Institute was allotted land for construction of faculty houses in sector 42 NITTTR Campus. Only two blocks were constructed in the campus. However 0.93 acre area of land is still lying vacant. Institute is facing problem of type V houses. It is estimated that around 20 more faculty members may join soon. The Board of Governors may kindly approve the proposal of construction of two blocks of four stories for staff quarters. Total Number of houses of type V will be 40 costing around Rs.16.0 cores. CPWD/BSNL will be engaged for the construction of quarters.

FINANCE COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL AND RECOMMEND THE SAME TO BOARD OF GOVERNORS FOR APPROVAL

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